

Occupational Health and Safety Policy

This policy recognises that The South Australian Science Teachers Association is responsible for the health and safety of all employees and volunteers in the workplace. In fulfilling this responsibility we have a duty to provide and maintain a working environment that is safe and without risks to health.

To meet the objectives of this policy, we are committed to regular discussions with employees and volunteers to ensure that health and safety issues are regularly reviewed. Health and safety is most effective when a joint Board/Executive Officer and employee/volunteer approach is used to identify and solve problems.

Board/Executive Officer must ensure:

- Effective implementation of this policy;
- Their responsibilities under the OHS Act and Regulations are met;
- Agreed procedures for regular discussion between the Board/Executive Officer and employees/volunteers are followed;
- Regular workplace inspections are conducted;
- Information, training and supervision for all employees/volunteers in the correct use of plant, equipment, chemicals and other substances used, are provided.

Employees/Volunteers:

- Have a duty to take care of their occupational health and safety and that of others;
- Must comply with safety procedures and directions;
- Must not wilfully interfere with or misuse items or facilities provided in the interest of health and safety;
- Must inform the Board/Executive Officer of dangers and accidents and near accidents occurring at the workplace.

Visitors and contractors:

- Must not put themselves or any of our employees/volunteers at risk;
- Must abide by our safety policy and rules;
- Not enter restricted areas without permission.

This policy will be regularly reviewed in the light of changes to the workplace and changes in legislation.

The Board and Executive Officer seek cooperation from all employees/volunteers in realising our health and safety objectives and creating a safe work environment.

Signed: GR Cole

Position: Executive Officer

Date: 15 /March/2010